

# INTERNSHIP APPLICATION

Thank you for your interest in applying for an internship position with the Majority Staff of the House Budget Committee.

Please submit your Application, Resume, One Page Writing Sample, and Cover Letter as one package to [budget.interns@mail.house.gov](mailto:budget.interns@mail.house.gov)

Alternatively, you may mail your application package to:

House Budget Committee  
204 Cannon House Office Building  
Washington, DC 20515

## CONTACT INFORMATION

Last Name:	First:	Date:
Current Address:		Apt/Unit:
City:	State:	Zip:
Email address:	Preferred Phone:	
Emergency Contact:		
Will you be receiving credit for this internship? <input type="checkbox"/> Yes <input type="checkbox"/> No		

## AVAILABILITY

Please check semesters of availability:					
<input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer					
Please check your <u>general</u> availability	Monday	Tuesday	Wednesday	Thursday	Friday
Morning (approx. 9-1)	<input type="checkbox"/>				
Afternoon (approx. 1-5)	<input type="checkbox"/>				

## REFERENCES

Please provide one work and one academic reference (Please no family or friends)

ACADEMIC REFERENCE	
Name	
Job Title	
Relationship	
Phone Number	
Email Address	
WORK REFERENCE	
Name	
Job Title	
Relationship	
Phone Number	
Email Address	

## QUESTIONS

Will you be receiving credit for your internship through your school?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you worked in an office environment before?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
In a brief paragraph, explain why you would like to intern for the House Budget Committee:		

## CERTIFICATION

In signing below, I certify that the information provided in this application is accurate.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_